

## JOB DESCRIPTION

# Housekeeping Lead



**Position overview:** We are looking for hard working, adventurous, and customer service minded people to join our team for the 2026 summer season! The **Housekeeping Lead** is responsible for orchestrating our housekeeping program, including the daily housekeeping of our 15 guest cabins, maintaining high standards of cleanliness and organization in all guest spaces, organizing storage spaces, and working within the team as a point person on all housekeeping related considerations. The ideal person for this position would be independent enough to run the program confidently and to guide other staff members working in the department, while also being enough of a team player to jump in with other departments when needed. Located on an island, this is a remote position which includes accommodation. Enjoy the opportunity to explore the land and water in a beautiful and unique place!

### Duties and Responsibilities:

- Orchestrating daily housekeeping on guest cabins with team members
- Maintaining a pristine standard of cleanliness and comfortability in all guest areas
- Keeping tight organization in housekeeping spaces and laundry room
- Overseeing the laundry program
- Independently completing tasks while also contributing to team goals
- Assistance in the food and beverage department as required

### Qualifications and Experience:

- Housekeeping experience required
- Additional assets:
  - Lodge or remote working experience
  - Supervisory experience
- A passion for providing attentive and warm customer service
- Upholding high levels of professionalism at all times
- Strong communication and teamwork skills
- Willingness to contribute to big picture goals and responsibilities of the team
- Ability to safely lift 40 lbs
- Capacity to be an active participant in a physically demanding role
- Being comfortable living in a remote environment is a must
- A love for the outdoors is very valuable

### Details:

- Seasonal contract position from June 2026–September 2026 (with some flexibility if required)
- Competitive daily wage + gratuities (discussed upon offer)
- Accommodation + meals provided
- On-the-job training and management check-ins
- Flight provided from Edmonton or Saskatoon
- On site fitness facility
- Starlink internet

**APPLY WITH RESUME AND COVER LETTER TO  
INFO@SCOTTLAKELODGE.COM**